

TANVEER ALAM

Architect Designer/ Site Engineer

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Current Location: Riyadh, Saudi Arabia

Status: Transferable Iqama

PROFESSIONAL SUMMARY

Architectural Designer and Architectural Engineer with 6+ years of experience delivering Residential, Commercial, Large-Scale Projects and Healthcare projects. Expert in AutoCAD, Revit, BOQ, Site Handling, Technical Support on Support on Site and Construction Documentation Preparation with strong capability in Shop Drawings, and authority compliance. Proven track record of producing accurate, buildable drawings and coordinating with multidisciplinary teams to meet project deadlines and quality standards.

PROFESSIONAL EXPERIENCE

AL YAMAMA COMPANY

Apr 2026 - Present

Role: Civil Site Supervisor | KAFD Project | Riyadh

Civil Supervisor with experience in supervising civil and architectural works at KAFD under Al Yamama Company. Skilled in site supervision, team coordination, quality control, drawing execution, and ensuring work is completed according to project standards and safety requirements.

Key Responsibilities

- Supervising daily civil and architectural site activities
- Guiding workers and subcontractors according to drawings and specifications
- Inspecting block work, plaster, tiles, gypsum, concrete, and finishing works
- Monitoring site progress and reporting to the engineer or project manager
- Coordinating material requirements and deliveries
- Resolving site issues and preventing rework
- Ensuring safety procedures are followed on site
- Coordinating with MEP and architectural teams
- Maintaining compliance with KAFD standards and consultant requirements
- Preparing daily reports, inspection requests, and work status updates

PROFESSIONAL EXPERIENCE

HIS INTERIOR & CONSTRUCTION ENTERPRISES LLP — NEW DELHI, INDIA

OCT 2019 – FEB 2024

Architect Designer / Site Engineer

Delivered architectural design and engineering services across residential, commercial, and interior fit-out projects. Responsible for all stages of design — from concept and schematic design through design development, construction documentation, and on-site technical support.

Key Responsibilities

- Prepared IFC, working, and detailed construction drawings for residential projects

- Produced shop drawings and as-built documentation based on site conditions
- Reviewed drawings for constructability, accuracy, and code compliance
- Coordinated with consultants, contractors, and vendors for technical approvals
- Supported site teams with revisions, RFIs, and technical clarifications
- Preparing BOQ Documents
- Assisted senior architects and project managers in design development

PROJECT EXPERIENCE

GROUP HOUSING COMPLEX — NOIDA, INDIA

Role: Architectural Designer

- Managed drawing submissions and revisions
- Coordinated with multidisciplinary teams for clash resolution
- Assisted in preparation of as-built documentation

PROJECT & ROLE CAPABILITIES

- Concept-to-construction architectural development
- Detailed working drawings and authority submission packages
- Coordination with structural, HVAC, electrical, plumbing, and lighting consultants
- Preparation of finished schedules and material submittals
- Site support during execution phase
- Drawing revisions based on site and consultant feedback

CORE SKILLS

- **Architectural Design & Planning**
Creating building concepts, layouts, and design strategies that meet client needs and regulations.
- **Construction Drawings & Documentation**
Preparing detailed technical drawings and documents required for construction execution.
- **Shop Drawings & As-Built Drawings**
Producing fabrication drawings and final site drawings reflecting actual completed work.
- **MEP & Multidisciplinary Coordination**
Aligning mechanical, electrical, plumbing, and other disciplines to avoid design conflicts.
- **Site Handling**
Managing and supervising all on-site activities to ensure smooth, safe, and timely project execution.
- **Site Coordination & Technical Support**
Assisting site teams with technical guidance and resolving on-site issues.
- **BOQ & Documents**
A complete record of project materials, quantities, cost estimates, and supporting technical documentation

TECHNICAL EXPERTISE

Design Skills

- Architectural Design, Concept Development, Design Development, Space Planning, Site Planning
- IFC Drawings, Working Drawings, Shop Drawings, As-Built Drawings, Finishes Schedules, Material Submittals, Technical Specifications

TECHNICAL SKILLS SOFTWARE

- AutoCAD [Advanced]
- Revit Architecture [Advanced]

- Sketch Up [Advanced]
- Lumion [Advanced]
- V-Ray [Advanced]
- Photoshop
- MS Office (Reports, BOQs, Documentation)

EDUCATION

Bachelor of Architecture - Gautam Buddha University - Greater Noida India - 2019

ADDITIONAL INFORMATION

Languages: English, Hindi, Urdu